



Dialog 2017 FAQs

What are the conference dates?

Dialog will begin the evening of Monday, May 22 with a welcome dinner and end the evening of Wednesday, May 24 with a farewell dinner.

What are the conference rates and cut-off dates?

Registration Type	Rate/Person (USD)	Start Date	Cut-off Date (Midnight EST)
Early Bird	\$1,595	Jan. 14	Feb. 28
Early Bird Group Rate (when 4 or more are bought <u>at once</u>)	\$1,295	Jan. 15	Feb. 28
Regular Rate	\$1,995	Mar. 1	May 21
Regular Group Rate Discount (when 4 or more are bought <u>at once</u>)	\$1,695	Mar. 1	May 21
Guest / Spousal Program (meals + activities)	\$185	Dec. 14	May 21
Partners/Sponsors	\$995	Dec. 14	May 21

Are group rates offered?

Starting January 15, if four or more attendees from your organization register at the same time, each person will receive a \$300 discount on their conference admission. All registrations must occur within a single transaction. Please register the first person and once you get to the “Registration Summary” page, click on “Add additional attendee” to begin the second registration and repeat until the whole group has been registered.

What methods of payment are accepted for registration?

We accept Visa, MasterCard, American Express or a company check.

Can I bring a guest?

We are pleased to offer a guest/spousal rate of \$185 for non-business attendees, which includes entry to all meals and activities we schedule for the group for the evening. Registering your spouse/guest is easy – once you have entered your registration details on the “Personal and Contact Information” page and click “Next”, a “Guest Information” page appears where you can select “Add Guest” and fill out their registration details.



What is the conference cancellation policy?

We would love to see you at Dialog 2017 but if you should need to cancel, please let us know by sending us an email to Dialog@longview.com. Cancel on or before February 28, 2017 (EST), and receive a full refund; cancel between March 1, 2017, and April 30, 2017 (EST), and receive a 50 percent refund. There will be no refund given for cancellations made after May 1, 2017.

Conference Sessions

What are Knowledge Pod Sessions?

Knowledge pod sessions are 15 minute interactive presentations that take place during a special networking event.

Where can I get a copy of presentations?

Presentations where permission has been granted to publish will be available to attendees via our mobile event app.

Can I earn CPE credits at Dialog?

Dialog is a great place to earn a number of CPE credits all within a couple of days.

Hotel Information

What is the address of the hotel?

[Four Seasons Resort Orlando at Walt Disney World® Resort](#)

10100 Dream Tree Blvd, Orlando, FL 32836, United States

What is the room rate for the hotel?

Longview has reserved a room block at the Four Seasons Resort Orlando at Walt Disney World® Resort. Rooms must be reserved by April 25, 2017, to ensure availability and secure the reduced room rate of \$239 per night, plus tax. We are pleased to offer the special rate before and after the conference, from May 19 to 27 inclusive, based on availability, so you can enjoy Disney. The hotel requires a credit card deposit to hold a reservation.

How do I go about making my room reservation? Can I do that during the registration process?

You will need to make your hotel room reservations directly with the Four Seasons Resort Orlando at Walt Disney World® Resort. You can make your reservations and receive the special conference room rate by calling the hotel reservations team at +1 (800) 267-3046 and quoting “Longview”. We are pleased to extend our Dialog exclusive room rate to conference attendees for a stay before or after the conference, for dates from May 19 to 27 inclusive, but we encourage you to book your room early to ensure availability and avoid disappointment.



Can I extend my hotel stay beyond the conference block?

The special conference room rate will be available from May 19 to May 27 inclusive based on availability so book your room early. Please note that post-dates will be very limited due to the holiday weekend, so you will need to book your pre-and post-night stays well in advance.

Who do I contact if I need to change or cancel my hotel reservation?

You will need to contact the hotel directly to change or cancel your hotel reservation. Please call the hotel reservations team at +1 (800) 267-3046.

How much does parking cost at the hotel?

Daily parking is \$15 and overnight parking is \$26.

Is airport transportation provided?

You must secure your own transportation. Taxis and shuttle services are available at the Orlando International Airport. Metered taxi costs range from \$60-\$85. Sedans and SUV/Van service is also available from MCO (Orlando International Airport). Costs for sedans range from \$108-\$130.

General Information

What is the dress code?

The dress code for all conference activities is business casual.